

# **The Overview and Scrutiny Committee**

## **AGENDA**

meeting to be held in

**Walton Suite**

**Guildhall**

**Winchester**

on

**Thursday**

**31 August 2017\***

**at 6.30pm**

\*Please note change of meeting day and date

# THE OVERVIEW AND SCRUTINY COMMITTEE

## Membership 2017/18 Councillors

**Chairman:** Learney  
(Liberal Democrat)

**Vice-Chairman:** Stallard  
(Conservative)

**Conservatives:**  
Gemmell  
Pearson  
Thacker  
Weston

**Liberal Democrats:**  
Evans  
Thompson  
Tod

## Deputy Members

Gottlieb, Jeffs

Hiscock, Laming

**Quorum** = 4 Members

## Relevant Portfolio Holders:

Having regard to the content of the agenda, the Chairman requests that The Leader and all relevant Portfolio Holders attend meetings of the Committee.

## Timetable of scheduled meetings for 2017/18:

22 May 2017	19 June 2017	31 August 2017	2 October 2017
20 November 2017	4 January 2018	29 January 2018	26 February 2018
9 April 2018 (if required)			

Meetings commence at 6.30pm in The Walton Suite, Guildhall, Winchester, unless otherwise stated.

## Public Participation:

A public question and comment session is available at 6.30pm for a 15 minute period. There are few limitations on the questions you can ask. These relate to current applications, personal cases and confidential matters. Please contact Democratic Services on 01962 848 264 in advance of the meeting for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

## Corporate Priorities:

The Committee will have regard to the Council Strategy and Portfolio Plans. For further details on the Council Strategy, please visit

<http://www.winchester.gov.uk/about/council-structure/council-strategy/>

For further details on Portfolio Plans, please visit

### **Voting:**

- apart from the Chairman, every Member has one vote when a matter before the meeting requires a decision.
- in the event of an equality of votes, the Chairman may exercise a casting vote and that vote may be exercised in any way seen fit.
- a Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation.
- the way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

### **Further information:**

Further information about The Overview and Scrutiny Committee is available from the Council's website at

<http://www.winchester.gov.uk/CouncilAndDemocracy/ElectedRepresentatives/Committees/OverviewAndScrutiny/>

### **Terms of Reference:**

1. To have a general remit to maintain an overview of the discharge of the Council's executive functions, and to have the right to scrutinise any executive decision made by the Cabinet, Portfolio Holders or Council officers, or to review the Council's policy making or decision making processes.
2. To have the right to review Council policies insofar as the policy concerned does not fall within the remit of any other overview and scrutiny committee of the Council or where the policy concerned relates to the remit of more than one overview and scrutiny committee.
3. To have authority to require any member of the Council or any Officer of the Council to assist in its work by attending at a meeting of the Committee, by supplying information or by other means.
4. To have an overview of performance and use of resources in respect of the Council's functions including but not restricted to, the implementation of change plans, work programmes, performance against national and local performance indicators, identification of risks and monitoring action taken to mitigate those risks and responsibility for the monitoring and implementation of action plans arising from best value and key strategy reviews.
5. To consider the overall benefit to the public from services provided by the City Council and other organisations that impact on the District, including monitoring and scrutinising the work of any relevant partnership.
6. To hold Portfolio Holders to account for the services within their areas of responsibility.
7. To consider all reports on maladministration issues.

8. The Committee shall not have a general right of call-in (by which Cabinet decisions may not be implemented without first giving the Committee the right to scrutinise and review the decisions) but, except in relation to approvals made under delegated emergency powers, any decision by the Cabinet to incur expenditure which would involve a supplementary estimate, whether by way of virement or the use of reserves, including a prior commitment with regard to future budgets, of more than **£100,000** shall not be implemented until the Committee has had an opportunity to call-in the decision for review.
9. The following matters are excluded from being considered by an overview and scrutiny committee:
  - (a) any matter relating to a planning decision;
  - (b) any matter relating to a licensing decision;
  - (c) any matter relating to an individual or entity in respect of which that individual or entity has a right of recourse to a review or right of appeal conferred by or under any enactment;

A matter does not fall within (a) to (c) above if it relates to an allegation that the function has not been discharged at all or is failing on a systematic basis.
10. To act as the Crime and Disorder Committee for the purposes of Section 19 of the Police and Justice Act 2006 and associated regulations and accordingly:-
  - (a) to review or scrutinise the decisions made, or other action taken in connection with the discharge by the responsible authorities of their crime and disorder functions; and
  - (b) to make reports or recommendations to the Council with respect to the discharge of those functions.
11. To consider any referrals under the Councillor Call for Action provisions in the Overview and Scrutiny Procedure Rules.
12. To consider any referrals under the Council's Petitions Scheme in the Overview and Scrutiny Procedure Rules and Part 8 of the Constitution.

**MEMBERS ARE REQUESTED TO BRING WITH THEM:**

Forward Plan – September 2017

**AGENDA**

**OPEN TO THE PUBLIC**

**PROCEDURAL ITEMS**

1. **Apologies and Deputy Members**  
To note the names of apologies given and Deputy Members who are attending the meeting in place of appointed Members.
2. **Disclosures of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.  
  
*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.*  
  
If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.
3. **Chairman's Announcements**
4. **Membership of Sub-Committees and Informal Groups etc**
5. **Minutes** of the meeting held on 19 June 2017 – attached for Members of the Committee only\*
6. To note the Scrutiny Work Programme (**see reverse of agenda**) and September 2017 Forward Plan and comment on any items for future consideration

**BUSINESS ITEMS**

**Report Number**

- |   |       |
|---|-------|
| 7. Public Participation – to receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee. |       |
| 8. Q1 Financial and Performance Monitoring Report   | OS171 |
| 9. Community Infrastructure Levy – Rolling 3 year programme of Schemes  | OS172 |
| 10. Medium Term Financial Plan  | OS174 |
| 11. Annual Report: Local Government and Social Care Ombudsman 2016/17   | OS175 |

H.N Bone  
Head of Legal and Democratic Services

City Offices  
Colebrook Street  
Winchester SO23 9LJ

23 August 2017 – Agenda Contact: Claire Buchanan 01962 848 438  
[cbuchanan@winchester.gov.uk](mailto:cbuchanan@winchester.gov.uk)

**\*Note: With the exception of exempt items, all minutes and reports listed are available on the Council's Website: [www.winchester.gov.uk](http://www.winchester.gov.uk)**

**THE OVERVIEW AND SCRUTINY COMMITTEE – SCHEDULED ITEMS OF BUSINESS FOR 2017/2018**

<b>31 AUGUST 2017</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS/ REPORT NUMBERS</b>
			<b>Original</b>	<b>Revised</b>	
	Q1 Financial and Performance Monitoring	Joseph Holmes	31 August 2017		OS171/CAB2963
	Community Infrastructure Levy – Rolling 3 year programme of schemes	Simon Finch	31 August 2017		OS172/CAB2962
	Medium Term Financial Plan	Darren Kennedy	31 August 2017		OS174/CAB2955
	Annual Report: Local Government and Social Care Ombudsman 2016/17	Simon Howson	31 August 2017		OS175
<b>2 OCTOBER 2017</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS/ REPORT NUMBERS</b>
			<b>Original</b>	<b>Revised</b>	
	Performance Management ISG – Recommendations	Simon Howson	31 August 2017	2 October 2017	
	Approval of Central Winchester Draft SPD	Andy Hickman	31 August 2017	2 October 2017	OS173
	Replacement Leisure Centre Project – Outline Business Case	Andy Hickman	2 October 2017		

**20 NOVEMBER 2017**

	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS/ REPORT NUMBERS</b>
			<b>Original</b>	<b>Revised</b>	
	12 Month Review of Informal Scrutiny Group Recommendations	Head of Policy and Projects	20 November 2017		
	Draft Portfolio Plans for 2018/19	Head of Policy and Projects	20 November 2017		
	Colebrook Street Development	Kevin Warren	31 August 2017	20 November 2017	TBC
	Council Strategy Update	Head of Policy	20 November 2017		
	Asset Management Plan	Kevin Warren	20 November 2017		
	Medium Term Financial Strategy Options	Darren Kennedy	20 November 2017		
	Q2 Financial and Performance Monitoring	Joseph Holmes	20 November 2017		
	Members' Allowances Scheme	Howard Bone	20 November 2017		

**4 JANUARY 2018**



	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS/ REPORT NUMBERS
			Original	Revised	
	Annual Review of Informal Scrutiny Group (ISG) Recommendations	Simon Howson	4 January 2018		
	Annual Emergency Planning Report	David Shaw	4 January 2018		
	Capital Strategy and Capital Programme 2018	Andy Hickman	4 January 2018		
	Annual Community Safety Partnership Performance Review	Sandra Tuddenham	4 January 2018		
	Station Approach Progress Update	Andy Hickman	4 January 2018		
	Agree Design of Sport and Leisure Centre prior to commencement of planning	Andy Hickman	4 January 2018		

**29 JANUARY 2018**

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS/ REPORT NUMBERS
			Original	Revised	
	Medium Term Financial Strategy, Budget and Council Tax 2018/19	Head of Finance	29 January 2018		
	Treasury Management Strategy 2018/19	Head of Finance	29 January 2018		
	Housing Revenue Account Budget 2018/19 and Business Plan 2018/2048	Richard Botham	29 January 2018		

	Environmental Services Contracts Options Appraisal – Waste Services Contract	Rob Heathcock	29 January 2018		
	Council Strategy (New Version)	Joseph Holmes	29 January 2018		

**26 FEBRUARY 2018**

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS/ REPORT NUMBERS
			Original	Revised	
	Q3 Financial and Performance Monitoring	Joseph Holmes	26 February 2018		

**9 APRIL 2018 (If required)**

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS/ REPORT NUMBERS
			Original	Revised	
	<b>No items at present</b>				